

Please return to Clair Godley

Tax & VAT Enquiry Fee Protection Insurance - Request for Cover

Policy Period: 23 May 2018 to 22 May 2019

Client Name **Client Ref**.....

Should you fall into two categories, please pick the category with the highest fee. For example, if you are a sole trader with turnover £2.5m and gross rental income of £60,000 your premium would be £420.

Please complete a separate sheet for each individual. Please note that partners and directors are covered by the company or partnership fee so they do not need separate cover.

Individual or sole trader	Tick cover required	Premium due per client
Individuals with no rental or business turnover	<input type="checkbox"/>	£130
Individuals with gross rental or business turnover up to £50,000 p/a	<input type="checkbox"/>	£130
Individuals with gross rental or business turnover of £50,000 - £1m p/a	<input type="checkbox"/>	£260
Individuals with gross rental or business turnover of £1m - £5m p/a	<input type="checkbox"/>	£420
Individuals with gross rental or business turnover of £5m - £10m p/a	<input type="checkbox"/>	£670
Individuals with gross rental or business turnover of £10m - £25m p/a	<input type="checkbox"/>	£785
Individuals with gross rental or business turnover over £25m p/a	<input type="checkbox"/>	Contact us

Declaration

- I/We agree that Hart Shaw LLP shall be the Appointed Consultant for the purpose of the policy
- I am/We are not currently undergoing a VAT or PAYE inspection or involved in a dispute with HM Revenue & Customs
- I/We agree that the statements by me or on my behalf are true and complete to the best of my knowledge and I agree that this declaration shall be the basis of the contract between the underwriters and myself
- I/We acknowledge receipt of your letter enclosing the Terms of Business, Demands & Needs Statement and the Guide To Fee Protection Insurance leaflet
- The premium payable includes Insurance Premium Tax and a practice administration fee which helps defray our own administration in respect of the policy

- I enclose a **cheque** made payable to Hart Shaw LLP
- I have made a **BACS** payment to: Sort Code: 40-41-08 Account Number: 71690957 Ref:
- I/We **do not** wish to take out the Fee Protection Insurance Policy

Signed..... Date.....

If you have any questions please contact Clair Godley on 0114 251 8850.